



FY2026 TRAINING CALENDAR

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DATE(S)	COURSE TITLE	TIME	CPM Elective Credit	ASCP Elective Credit
JULY 2025				
7-11	Basic Supervisory Course	8:30-4:00	30	--
8-10	ASCP Level 1	8:30-4:00	--	--
14-18	CPM Level 1	8:30-4:00	--	--
21-23	HRCP Level 4	8:30-4:00	--	--
CPM ELECTIVE CLUSTER 1				
23	• Effective Teamwork in the Changing Workplace	8:30-4:00	6	--
24	• Coaching and Mentoring to Improve Performance	8:30-4:00	6	--
AUGUST 2025				
4-8	Basic Supervisory Course	8:30-4:00	30	--
CPM ELECTIVE CLUSTER 2				
4	• Performance Review System (PRS)	8:30-11:30	3	--
6	• Adapting Your Leadership Style	8:30-4:00	6	--
7-8	• Crucial Conversations	8:30-4:00	12	--
11-15	CPM Level 2	8:30-4:00	--	--
ASCP ELECTIVE CLUSTER 1				
13	• Writing Advantage for ASCP	8:30-4:00	--	6
14	• Managing Stressful Situations	8:30-11:30	--	3
14	• Rights and Responsibilities	1:00-4:00	--	3
15	• How to Manage Multiple Priorities	8:30-4:00	--	6
18-20	HRCP Level 5	8:30-4:00	--	--
20-22	ESCP Level 4	8:30-4:00	--	--
25-29	CPM Level 4	8:30-4:00	--	--
25-27	ASCP Level 2	8:30-4:00	--	--
SEPTEMBER 2025				
8-12	CPM Level 3	8:30-4:00	--	--
ASCP ELECTIVE CLUSTER 2				
10	• Navigating the Road to Success	8:30-11:30	--	3
10	• Communicating to Build Relationships	1:00-4:00	--	3
11	• Positive Work Environment	8:30-11:30	--	3
11	Overview of Government Part 2	1:00-4:00	--	3
15-19	Basic Supervisory Course	8:30-4:00	30	--
15-17	ASCP Level 3	8:30-4:00	--	--
22-26	CPM Level 1	8:30-4:00	--	--

DATE(S)	COURSE TITLE	TIME	CPM Elective Credit	ASCP Elective Credit
ESCP ELECTIVE CLUSTER 1				
22	• Working Smart: How to Get Along, Get Noticed, Get Ahead	8:30-11:30	--	3
22	• Workplace Collaboration	1:00-4:00	--	3
23	• Building Your Network	8:30-11:30	--	3
23	• Your Purpose Pathway: Five Steps along the Way	1:00-4:00	--	3
23-26	HRCP Level 1	8:30-4:00	--	--
CPM ELECTIVE CLUSTER 3				
29	• Develop Your EQ: Emotional Quotient	8:30-4:00	6	--
30	• Compassion Fatigue	8:30-4:00	6	--
Oct 1	• Leading Others Through Change	8:30-4:00	6	--
Oct 2	• Advanced Writing for CPM	8:30-4:00	6	--
Oct 10	• CPM Project Workshop	8:30-4:00	6	--
OCTOBER 2025				
6-10	CPM Level 5	8:30-4:00	--	--
6-8	ASCP Level 1	8:30-4:00	--	--
13-17	Basic Supervisory Course	8:30-4:00	30	--
20-24	CPM Level 2	8:30-4:00	--	--
27-29	ESCP Level 5	8:30-4:00	--	--
CPM ELECTIVE CLUSTER 4				
27	• Effectively Managing Change	8:30-4:00	6	--
28	• Caring Customer Service	8:30-4:00	6	--
29	• Time Management	8:30-4:00	6	--
ASCP ELECTIVE CLUSTER 2				
28	• Navigating the Road to Success	8:30-11:30	--	3
28	• Communicating to Build Relationships	1:00-4:00	--	3
29	• Positive Work Environment	8:30-11:30	--	3
29	• Overview of Government Part 2	1:00-4:00	--	3
NOVEMBER 2025				
3-7	Basic Supervisory Course	8:30-4:00	30	--
ASCP ELECTIVE CLUSTER 1				
3	• Writing Advantage for ASCP	8:30-4:00	--	6
4	• Managing Stressful Situations	8:30-11:30	--	3
4	• Rights and Responsibilities	1:00-4:00	--	3
5	• How to Manage Multiple Priorities	8:30-4:00	--	6
CPM ELECTIVE CLUSTER 5				
6	• Demonstrating Adaptability for Success	8:30-4:00	6	--
7	• Performance Review System (PRS)	8:30-11:30	3	--
12-14	HRCP Level 2	8:30-4:00	--	--
ESCP ELECTIVE CLUSTER 2				
13	• Empowering Yourself for Career Success	8:30-11:30	--	3
13	• Leadership at Every Level	1:00-4:00	--	3
14	• Qualities of a Successful Mentor	8:30-4:00	--	6
17-21	CPM Level 3	8:30-4:00	--	--
17-19	ASCP Level 2	8:30-4:00	--	--
DECEMBER 2025				
1-5	CPM Level 6	8:30-4:00	--	--
1-3	ASCP Level 3	8:30-4:00	--	--
2-4	HRCP Level 3	8:30-4:00	--	--

DATE(S)	COURSE TITLE	TIME	CPM Elective Credit	ASCP Elective Credit
4	Presentation Skills for Non-Managers	8:30-4:00	--	6
4	CPM ELECTIVE CLUSTER 6 - Employee Engagement - Basics of Project Management - Advanced Writing for CPM - CPM Project Workshop	8:30-4:00	6	--
10		8:30-4:00	6	--
11		8:30-4:00	6	--
12		8:30-4:00	6	--
8-12	Basic Supervisory Course	8:30-4:00	30	--
15-17	ESCP Level 6	8:30-4:00	--	--
15-16	CPM Executive Seminar (for participants in CPM Level 6)	8:30-4:00	--	--
18-19	7 Habits for Non-Managers	8:30-4:00	--	12
JANUARY 2026				
5-9	CPM Level 1	8:30-4:00	--	--
12-16	Basic Supervisory Course	8:30-4:00	30	--
12-14	ASCP Level 1	8:30-4:00	--	--
21-23	HRCP Level 4	8:30-4:00	--	--
22	CPM ELECTIVE CLUSTER 7 - Coaching and Mentoring to Improve Performance - Adapting Your Leadership Style	8:30-4:00	6	--
23		8:30-4:00	6	--
26-28	ESCP Level 4	8:30-4:00	--	--
FEBRUARY 2026				
4	ASCP ELECTIVE CLUSTER 1 - Managing Stressful Situations - Rights and Responsibilities - How to Manage Multiple Priorities - Writing Advantage for ASCP	8:30-11:30	--	3
4		1:00-4:00	--	3
5		8:30-4:00	--	6
6		8:30-4:00	--	6
9-13	Basic Supervisory Course	8:30-4:00	30	--
9-13	CPM Level 4	8:30-4:00	--	--
9-11	ASCP Level 2	8:30-4:00	--	--
12	CPM ELECTIVE CLUSTER 8 - Leading with Heart: Building Trust Through EI - Performance Review System (PRS) - Guide to Talent Development - Effective Teamwork in the Changing Workplace - Advanced Writing for CPM - CPM Project Workshop	8:30-4:00	6	--
13		8:30-11:30	3	--
13		1:00-4:00	3	--
18		8:30-4:00	6	--
19		8:30-4:00	6	--
20		8:30-4:00	6	--
18-20	HRCP Level 5	8:30-4:00	--	--
23-27	CPM Level 2	8:30-4:00	--	--
23-25	ESCP Level 5	8:30-4:00	--	--
MARCH 2026				
2-6	Basic Supervisory Course	8:30-4:00	30	--
9-13	CPM Level 5	8:30-4:00	--	--
9-11	ASCP Level 3	8:30-4:00	--	--
12-13	7 Habits for Non-Managers	8:30-4:00	--	12
17	CPM ELECTIVE CLUSTER 9 Effectively Managing Change	8:30-4:00	6	--
23-27		8:30-4:00	--	--
25	ASCP ELECTIVE CLUSTER 2 - Navigating the Road to Success - Communicating to Build Relationships	8:30-11:30	--	3
25		1:00-4:00	--	3

DATE(S)	COURSE TITLE	TIME	CPM Elective Credit	ASCP Elective Credit
26	• Positive Work Environment	8:30-11:30	--	3
26	• Overview of Government Part 2	1:00-4:00	--	3
30-Apr 1	ASCP Level 1	8:30-4:00	--	--
APRIL 2026				
CPM ELECTIVE CLUSTER 10				
2	• Demonstrating Adaptability for Success	8:30-4:00	6	--
3	• Caring Customer Service	8:30-4:00	6	--
ESCP ELECTIVE CLUSTER 1				
1	• Building Your Network	8:30-11:30	--	3
1	• Your Purpose Pathway: Five Steps along the Way	1:00-4:00	--	3
2	• Working Smart: How to Get Along, Get Noticed, Get Ahead	8:30-11:30	--	3
2	• Workplace Collaboration	1:00-4:00	--	3
6-10	CPM Level 1	8:30-4:00	--	--
13-17	Basic Supervisory Course	8:30-4:00	30	--
13-15	ASCP Level 2	8:30-4:00	--	--
20-24	CPM Level 6	8:30-4:00	--	--
22	Presentation Skills for Non-Managers	8:30-4:00	--	6
28-30	ESCP Level 6	8:30-4:00	--	--
ASCP ELECTIVE CLUSTER 1				
29	• Managing Stressful Situations	8:30-11:30	--	3
29	• Rights and Responsibilities	1:00-4:00	--	3
30	• How to Manage Multiple Priorities	8:30-4:00	--	6
May 1	• Writing Advantage for ASCP	8:30-4:00	--	6
MAY 2026				
4-8	Basic Supervisory Course	8:30-4:00	30	--
4-8	CPM Level 2	8:30-4:00	--	--
ESCP ELECTIVE CLUSTER 2				
6	• Empowering Yourself for Career Success	8:30-11:30	--	3
6	• Leadership at Every Level	1:00-4:00	--	3
7	• Qualities of a Successful Mentor	8:30-4:00	--	6
11-12	CPM Executive Seminar (for participants in CPM Level 6)	8:30-4:00	--	--
CPM ELECTIVE CLUSTER 11				
13	• Performance Review System (PRS)	8:30-11:30	3	--
13	• Guide to Talent Development	1:00-4:00	3	--
15	• Leading Others Through Change	8:30-4:00	6	--
20	• Employee Engagement	8:30-4:00	6	--
JUNE 2026				
8-12	CPM Level 3	8:30-4:00	--	--
15-19	Basic Supervisory Course	8:30-4:00	30	--
15-17	ASCP Level 3	8:30-4:00	--	--
CPM ELECTIVE CLUSTER 12				
23	• Employment Law Hot Button Legal Issues 2026	8:30-4:00	6	--
24	• Time Management	8:30-4:00	6	--
25	• Advanced Writing for CPM	8:30-4:00	6	--
26	• CPM Project Workshop	8:30-4:00	6	--