

POLICY
MEMORANDUM

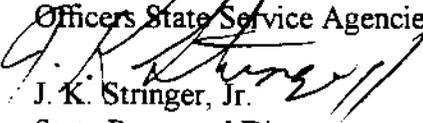
MISSISSIPPI STATE PERSONNEL BOARD



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Corrected Copy
Policy Memorandum No. 6 - FY 2000
June 11, 1999

TO: Elected Officials, Agency Directors and Personnel
Officers State Service Agencies

FROM: 
J. K. Stringer, Jr.
State Personnel Director

DATE: May 11, 1999

SUBJECT: SELECTIVE SERVICE REGISTRATION - HOUSE BILL NO. 1136

A. Statement of Purpose

Administration of the Selective Service Act for Fiscal Year 2000 shall be governed by policies and procedures in this memorandum effective July 1, 1999.

The development of the following policies is based upon implementation of legislative intent as expressed in House Bill No. 1136.

The 1999 Mississippi Legislature adopted House Bill No. 1136 which will become effective July 1, 1999. The bill provides that every male between the ages of eighteen (18) and twenty-six (26) who is required to register under the Federal Military Selective Service Act, 50, USCS App. 453, and **seeking employment** with the State of Mississippi, shall submit to the person, commission, board or agency to which his application is submitted, satisfactory documentation of his compliance with the draft registration requirements of the Military Selective Service Act prior to appointment.

Beginning July 1, 1999, every male between the ages of eighteen (18) and twenty-six (26) who is required to register under the Federal Military Selective Service Act, 50, USCS App. 453, and who is an employee of the State, shall not be **promoted** to any higher position of employment with the state until he submits to the person, commission, board or agency by which he is employed, satisfactory documentation of his compliance with the draft registration requirements of the Military Selective Service Act prior to promotion.



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B. Persons Required to Be Registered

The Military Selective Service Act requires each man to register with Selective Service within 30 days of his 18th birthday. Selective Service will accept late registration but not after a man reaches age 26.

C. Persons Not Required to Be Registered

a. The following persons are not required to be registered:

- (1) Aliens legally admitted to the United States as nonimmigrants under section 101(a)(15) of the Immigration and Nationality Act, as amended (66 Stat. 153; 8 U.S.C. 1101) and who continue to maintain the nonimmigrant status; e.g., visitors for business or pleasure, foreign diplomatic representatives, technical attaches of foreign embassies and legations, consuls general, consuls, vice consuls, diplomatic agents, members of NATO or other international organizations who are not United States citizens and members of their families, educational exchange students, and representatives of foreign information media.
- (2) Commissioned officers, warrant officers and enlisted men who are on active duty in the Army, the Navy, the Air Force, the Marine Corps and the Coast Guard, and commissioned officers of the National Oceanic and Atmospheric Administration and the regular Public Health Service.
- (3) Cadets at the United States Military Academy, the United States Air Force Academy and the United States Coast Guard Academy, and midshipmen at the United States Naval Academy.
- (4) Students enrolled in an officer procurement program at the following military colleges, the curriculum of which has been approved by the Secretary of Defense:
 - The Citadel (Charleston, SC)
 - North Georgia College (Dahlonega, GA)
 - Norwich University (Northfield, VT)
 - Virginia Military Institute (Lexington, VA)
- (5) Members of the reserve components of the Armed Forces, the Coast Guard and the Public Health Service while on active duty. Active duty in the Public Health Service



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must be performed by officers of the reserve of the Public Health Service while assigned to staff any of the various offices and bureaus of the Public Health Service, including the National Institutes of Health, or while assigned to the Coast Guard, the Bureau of Prisons of the Department of Justice, the Environmental Protection Agency or the National Oceanic and Atmospheric Administration, or while assigned to assist Indian tribes, groups, bands or communities pursuant to PL 568, 83rd Congress, as amended.

- b. A person who is hospitalized or incarcerated at the time specified for his registration shall be exempt from registration during the period of his confinement. Upon his release he shall present himself for registration.
- c. Persons who are not required to register shall not be registered. If there is doubt as to whether a person is required to register, the registration shall be accomplished followed by official review and determination.

D. How to Register

Registration is done directly with the Selective Service System. A male may obtain a registration card from any United States Post Office and mail it to the Selective Service System or may also register on-line through use of the Internet. To register on line you must access the Selective Service System website at "www.sss.gov." After locating the Selective Service System website, registration may be accomplished by clicking on the "Register-On-Line-Now" icon. The information requested will include: name, date of birth and social security number. After entering the data and within a few seconds the registrant will receive a selective service number. In approximately two weeks the registrant will receive an acknowledgment card from the Selective Service System.

E. Administering the Program

Effective July 1, 1999, a male applicant or current male employee who is required to register with the Selective Service System pursuant to House Bill No. 1136 shall not be employed or promoted without prior submission to the employing state agency or appointing authority documentation to verify his registration with the Selective Service System. House Bill No. 1136 requires the employing state agency to maintain a signed affirmation from the applicant or employee that he has complied with the registration requirements of the Selective Service System. This documentation should be maintained in the employee personnel file.



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Applicants or employees who provide false information concerning their selective service registration, in accordance with House Bill No. 1136, are subject to penalty for perjury.

In the License, Certificate, Registration Section of the State Personnel Board Experience and Training Record, male applicants who are between the ages of eighteen (18) and twenty-six (26) must enter their selective service number prior to appointment or promotion. Submission and verification of the selective service registration number provided under signature of the applicant in the State Personnel Board Experience and Training Record is sufficient documentation of compliance with House Bill No. 1136 for applicants. Current male state employees may submit a short signed statement wherein their selective service number is provided for verification.

Submission by the employing agency to the State Personnel Board of personnel actions affecting males required to register under the Selective Service System will confirm the agency has verified compliance with House Bill No. 1136.

F. Verification of Registration

An individual may verify registration by clicking on the "Check a Registration" icon at the Selective Service web site "www.sss.gov." The information requested will include name, date of birth and social security number.

If you have any questions regarding Policy Memorandum No. 6, please call Randy Dampeer, Division Director, Testing and Certification, at 359-6752.