



Longevity Service Award Program Request

Mississippi Code Ann. Section 25-9-151 establishes the Longevity Service Award program for full-time employees of the State of Mississippi. According to the statute, the Longevity Service Awards may be presented to state employees with 10, 20, or 30 years of full-time employment. Please note that MSPB only maintains certificates and lapel pins in increments of 10, 20, or 30 years.

To request a certificate and/or lapel pin, please complete this form with your agency head's signature. *All forms must be signed by the agency head in order to be processed by MSPB.*

Requests for certificates and lapel pins should be submitted to MSPB by the 5th day of the month preceding the month of the award presentation to allow for printing and signing of certificates. For example, presentations in March should be submitted to MSPB by February 5th.

Submit this form to longevity@mspb.ms.gov.

