

PERSONAL SERVICE CONTRACT REVIEW BOARD	VENDOR DEBARMENT FORM
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Complete this form to request debarment of vendors for personal or professional service contracts with a state agency, where both the contract and the agency are under the purview of the PSCRB. By submitting this form, you are requesting that the vendor be debarred and removed from consideration for award of personal or professional service contracts with the State of Mississippi for a period of two years. If this is your intent, please furnish all necessary details so that a satisfactory inquiry of the request can be made. Please verify all information to ensure accuracy. This Vendor Debarment Form must be accurate to begin an informed and equitable inquiry and to serve as a reference for possible action regarding the vendor's performance.

AGENCY INFORMATION

Name:	This Report Completion Date:
Address:	City/State/Zip:
Phone:	Facsimile:
CPO:	

Individual who initiated complaint

Name:	Email:
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VENDOR INFORMATION

Name:	Contract Number:
Contact:	Address:
Phone:	City/State/Zip:

COMPLAINT *(Check ALL that apply; See also PSCRB Regulation 5-101.)*

<input type="checkbox"/> Ethical violation <input type="checkbox"/> Failure to meet specs/performance <input type="checkbox"/> Untimely performance <input type="checkbox"/> Unauthorized substitution <input type="checkbox"/> Violation of contract	<input type="checkbox"/> Other (please explain) _____ _____ _____
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COMMENTS

Additional supporting data attached *(e.g., pictures, sample, text)* Yes No

AGENCY HEAD CERTIFICATION

I hereby certify that the information provided herein is true, complete, and accurate to the extent of my knowledge. I request that the vendor be debarred and removed from consideration for award of personal or professional service contracts with the State of Mississippi for a period of two years.

Date: _____ Signature: _____
Agency Head

Please send completed form and corresponding information to: MSPB.Communications@mspb.ms.gov or by mail to: 210 East Capitol Street, Suite 800, Jackson, Mississippi 39201.

For questions or comments, call the **Personal Service Contract Review Board at 601-359-2709.**